



DocuSoft
Solutions

At DocuSoft, our business focus is relationships, not print technology. As print managers we remain vendor and technology neutral. Rather we draw upon years of complex printing experience to assess and identify the most-appropriate print method for your job.

Then we leverage our long-standing relationships with external print vendors on your behalf, ensuring your job is quoted and produced utilising the most cost-effective and efficient production methods available.



Benefits To You

Reduced administration costs. Your staff need no longer source multiple print quotes, freeing them to focus on key, revenue-producing tasks.

Reduced Expenditure. Using DocuSoft as print managers lets your business enjoy significant print savings via our competitive web based bidding system.

Complex Print Management. We excel at complex printing, managing the multi-vendor and deadline-specific logistics on your behalf. From graphic artist to printer, binding, specialty finishing and distribution, we handle the management easily and efficiently, freeing you to focus upon your core business. For businesses with multiple offices, multiple users and approval levels, the print ordering process can involve up to 20 stages. At DocuSoft, our unique web based ordering and approval system cuts this down to just 3 steps, delivering tremendous productivity benefits.

Supplier Loyalty. DocuSoft builds strong relationships with our suppliers due to the volume of print under our management.

Print Budget Transparency. Businesses with multiple offices, users and approval levels can use our online print management system to simplify the ordering process and keep track of costs by location, department or cost centre.

Time Savings. Utilising online print management, ordering and job tracking, we reduce your print ordering process to three simple stages. DocuSoft's web-based ordering system can be integrated into your business intranet, enabling efficient print management direct from the desktop.

Dedicated Account Management. At DocuSoft we believe in good, old-fashioned customer service. We oversee jobs from start to finish, eliminating multiple communication channels and their associated disadvantages. You are guaranteed a single point of contact for the whole production process - even if your job spans multiple vendors.

Our Pedigree

As authorised resellers for Konica Minolta Australia, printing services, technology and solutions are part of our DNA. Our relationships with a network of print suppliers and our understanding of their printing equipment and capabilities gives us a clear edge in providing print management services to meet your needs. Our print relationships span offset, digital, sheet offset, web offset, variable data printers, wide format production and more.

Our Process

Following a quote request, DocuSoft's print management system sets up a competitive online print auction. Our trusted print suppliers then bid according to available production capacity, meaning our pricing is truly tested against the market.

International Print Management

Offshore Printing is a growing solution for large volume printing. Print jobs can be produced and distributed offshore, saving on freight costs. Or, if the production schedule allows, jobs can be printed offshore and shipped back post-printing.

DocuSoft can manage administration, production and print distribution in both scenarios. By doing so, we relieve your business of the burden of liaising with multiple international print vendors for quotes, as well as removing the headache of overseeing print jobs from a geographical distance.

You are ensured transparency and job visibility through our client web interface, so you can easily check on the status of your print job at anytime.

Whilst not all print jobs are suitable for offshore printing, those that can be produced with cost savings of up to 40% for the same quality print.

DocuSoft has associations with printers across 16 countries and growing, with our printers in India and China also supply printing services to Fortune 500 companies.

Experience the DocuSoft Difference. Call us today for an obligation-free print consultation and expert analysis of your current print management processes.



Try us, risk free

Lets face it, not every business needs a Print Manager, even though every business does need some form of outsourced printing. Following checklist can be a good guide – if you tick yes to one or more of the following, you may benefit significantly from a professional print managers' services.

Do you have complexity in printing –

- Complex jobs requiring multiple vendors
- Multiple printing vendors resulting in weak vendor business relationships and account management
- Complexity in printing, storage, distribution

Do you have complexity in print procurement due to your organizational structure –

- Multiple staff handling printing
- Multiple cost centres
- Multiple approvers of print expense or multiple approval levels
- Can latest web based technology help in streamlining printing work processes such as sign offs, approvals
- No structured method of managing print files (asset management)
- Reporting requirements
- Business outsources graphic arts work or does not have a graphic artist on site

Do you need old fashioned Account Management

- If you or your staff are not experts in the printing process, do you need a professional Account Manager who can guide you through the process
- Do you need face to face interaction
- Repeated and last minute changes in art work – leads to escalated costs and problems in meeting printing deadlines
- Difficult deadlines – need relationships with printers to get jobs done on time

Do you need visibility and control

of the print process without having to be chained to the time consuming “doing” of the process? Do you need usage and management reporting?

Do you use your expensive admin staff

to manage the printing process (get competitive quotes, get sign offs, get approvals, chase deadlines etc). Instead of delegating print management to an admin person without specialist skills in the area, would you like to delegate to a specialist?

Printer Loyalty

- Does getting too many quotes from too many vendors each time hinder Printer loyalty to you?
- Do you stick to your existing printer in fear of losing control over the printing process but you are compromising on prices as a result? Do you need to be assured of best pricing being continually maintained as market dynamics change?
- Do you face constantly changing deadlines and hence feel comfortable with your existing printer?

Do you need warehousing of printed material and periodic distribution – Do you print large quantities to generate economies of scale in printing?

Do you have large volume of printing? Do you need a truly competitive bidding process, but find it time consuming, expensive and difficult to implement such a process ?

Do you print and distribute overseas ?

Is your print need suitable to be “offshored” to lower cost printing destinations such as China or India?

COMPANY NAME

CONTACT

POSITION

EMAIL

PHONE

FAX

ADDRESS

OUTSOURCED PRINT VOLUME

IN-HOUSE PRINT VOLUME

- Tick on which of the above applies to your situation and fax on 02 9693 2815 or email (sales@docusoft.com.au) or simply call 02-8372 0000 for a no obligation assessment of your unique situation. You will receive a recommendation on how your print management processes and costings can be improved. You can also view a demonstration of our print process management technology, and see how it can be integrated simply into your organization.